

BYLAWS OF THE LEAGUE OF WOMEN VOTERS OF MONTROSE COUNTY

(Updated: August 2016)

ARTICLE I. Name. The name of this organization shall be The League of Women Voters of Montrose County. After a vote of The League of Women Voters of Delta County (CO-120) and a vote of The League of Women Voters of Montrose County (CO-122), a merger of these two leagues was approved by the League of Women Voters of the United States effective January 28, 2011. This combined local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Colorado.

ARTICLE II. PURPOSES AND POLICY

Section 1. Purposes. The purposes of the Montrose County League of Women Voters are to promote political responsibility through informed and active participation in government and to act on selected governmental issues.

Section 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III. MEMBERSHIP

Section 1. Eligibility. Any person who subscribes to the purposes and policy of the League shall be eligible for membership.

Section 2. Types of Membership. The membership of the Montrose County League of Women Voters shall be composed of voting members, associate members and sustaining members. a. Voting Members. Persons at least 16 years of age who join the League shall be voting members of local Leagues, state Leagues and of the LWVUS; (1) those who live within an area of a local League may join that League or any other local League; (2) those who reside outside the area of any local League may join a local League or shall be state members-at-large; (3) those who have been members of the League for 50 years or more shall be honorary life members excused from the payment of dues. b. Associate Members. All others who join the League shall be associate members. c. Sustaining members are voting members who contribute financially beyond the basic membership level.

ARTICLE IV. ELECTED OFFICERS

Section 1. Officers. The elected officers shall be a President, a Vice-President, a Secretary, and a Treasurer.

Section 2. The four elected officers and the past President shall constitute an Executive Committee. This committee may conduct necessary business arising between meetings of the Board, not entailing program direction change. Meetings of the Executive Committee shall be held at the call of the President or any three members of the Executive Committee. Meetings may be held by electronic means if approved discussion procedure is followed. Three members of this committee need to be present or consulted before decisions are made.

Section 3. President. The President shall: a. Preside at all meetings of the organization. b. Appoint all standing committees not otherwise provided for in the bylaws. c. Have general supervision of all activities of the League. d. May in the absence or disability of the treasurer sign or endorse checks. e. Assign, as required, a recorder for unit or general meetings.

Section 4. Vice-President. The Vice-President shall: a. Preside at meetings in the absence of the President or at the request of the President. b. In the event that the Vice President is unable to serve in this capacity, the board of directors shall elect one of its members to fill the vacancy. c. The Vice President shall perform such other duties as the President and Board may designate.

Section 5. Secretary. The Secretary shall: a. Keep an accurate record of the meetings of the Board of Directors. b. Report recommendations and actions of the Executive Board. c. Conduct correspondence for the organization as directed. d. File all documents and correspondence belonging to the club. e. Submit information to the State League as directed by the President.

Section 6. Treasurer. The Treasurer shall: a. Receive funds b. Issue receipts c. Make all disbursements upon authorization by the League. d. Keep an accurate record of all funds. e. Give an itemized report to the Board of Directors at each monthly meeting. f. At the request of the Executive Committee, submit books for audit or review annually. g. Remit to the State and National organizations dues per member as required by these entities. h. Sign or endorse checks.

ARTICLE V. BOARD OF DIRECTORS

Section 1. Composition. The Board of Directors shall be composed of the elected officers, and up to six appointed Directors - although the appointed directors may be less than six. Every effort will be made to have representation from the community of Delta County on the Board of Directors. The officers and Directors must be voting members of the League of Women Voters.

Section 2. Authority and Powers. The Board of Directors shall have general administrative authority and such power as voted by the organization. They shall assist in formulating plans for the resource committees appointed issues, consider all matters concerning the well being of the organization and present all recommendations to the League for action.

Section 3. Quorum. Four members of the Board of Directors shall constitute a quorum.

ARTICLE VI. FINANCIAL ADMINISTRATION

Section 1. The fiscal year for the Montrose County League of Women Voters will be from July 1 – June 30.

Section 2. Annual Dues. The annual dues shall be the amount established by the local League at the annual meeting. Individual dues are payable when application for membership is submitted. Payment for membership renewal will be due the end of Dec. Any member who fails to pay dues within 1 month after they become payable will be dropped from the membership rolls. When a member joins any time after the May Annual Meeting and by December 31, membership dues paid will be considered as payment for the following year.

Section 3. State and National Dues. The Montrose County League of Women Voters shall make a national per member payment (PMP) in the amount to be determined by the LWVUS and a per member payment to the state League to be determined by the LWV of Colorado. When two or more members reside at the same address in a common household, the payment determined by the national and state conventions shall apply.

ARTICLE VII MEETINGS

Section 1. Membership Meetings. There shall be at least three meetings of the membership each year. Time and place shall be determined by the Board of Directors.

Section 2. Annual Meeting. An annual meeting shall be held, the exact date to be determined by the Board of Directors. The annual meeting shall: a. Elect officers and appoint directors. b. Receive a financial report from the Treasurer. c. Transact such other business as may properly come before it.

ARTICLE VIII NOMINATIONS AND ELECTIONS

Section 1. Nomination. One month prior to the annual meeting, a nominating committee consisting of three members shall be appointed by the Board of Directors. This committee shall present its slate at the annual meeting. At the annual meeting, further nominations may be made from the floor provided the nominee is present or has given her/his consent.

Section 2. Elections. Elections shall be by written ballot except where there is but one nominee for each office, at which time the vote may be by voice. A majority of members present at the annual meeting shall be necessary to elect.

Section 3. Installation. The election of officers shall be held at the annual meeting and officers shall take office immediately. An officer shall hold office for one year and is eligible for re-election. Section 4. Vacancies. A vacancy in office shall be filled by a majority vote of the remaining members of the Board of Directors, with the exception of a vacancy in the office of President. In this case the Vice-President shall automatically become President and the Vice-Presidency shall become vacant.

IX. AMENDMENTS

Section 1. These Bylaws may be amended at the annual meeting of the League by a two-thirds vote of the voting members present, provided the amendment has been submitted electronically or in hard copy to the membership at the previous regular meeting.

Section 2. No article or section of these Bylaws shall conflict with those of the State or National League of Women Voters.